

16 March 2021

Our Ref: SW/KS

Dear Student

Up to one in three people who have COVID-19 can spread the virus without knowing. This is because they have no symptoms. To reduce the spread of the virus, we need to identify those individuals. We can do this in school by carrying out tests at home twice every week, 3-4 days apart.

### Taking test kits home

We would like you to take your tests before school Monday and Thursday or on a Sunday and Wednesday evening.

You will be given a pack of 3 tests in a box with a separate leaflet on how to take the test and report the results.

### Taking the test

You should take the test twice every week.

Make sure you have enough time to do the test before going to school. Preferably this would be in the morning before going into school. However, we understand that for some people this may be challenging. Therefore, tests can be taken the evening before school needed. **You need to report test results.**

[Help and support is available](#), including instructions in different languages on how to test and report the results and a [video showing you how to take the test](#). This does not replace symptomatic testing. If you have symptoms you should self-isolate immediately, book a [PCR test](#) and follow [national guidelines](#).

### Can I take the test myself?

Students aged 18 and over should do the test themselves and report the result, with help if they need it.

Students aged 12-17 should do the test themselves with adult supervision. The adult may help the student to take the test if they need support.

### You need to report each test result

The result of each test needs to be reported using the NHS Test & Trace self-report website:

<https://www.gov.uk/report-covid19-result>.

You will also need to tell the school the result of each test by logging on with your school account and following the link to report results:

<https://forms.gle/FGRwqZjyNi29cKhc6>

Acting Headteacher: **Mr S Whitehead BA NPQH**

Academy Trust registered company name trading as: **King James I Academy, Bishop Auckland**

Registered Office Address: **South Church Road, Bishop Auckland. County Durham DL14 7JZ**

Tel: **01388 603388** Email: **kingjames@kj1a.com**

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Charity Registration Number: 527392



### **What to do if you test positive**

You must book a [PCR test](#) and follow [national guidelines](#) if your test is positive. You must contact the Academy immediately by phone [01388 603388]. You also need to contact the Academy when you receive the result from your PCR test.

### **Why take part?**

Taking part in testing is voluntary and you will be able to attend school whether you take part in testing or not.

I am strongly encouraging all students to take part. Testing yourself at home will allow us to reduce the spread of the virus.

Please contact the Academy, if you have any questions or concerns about home testing.

Thank you for your support.

Mr S Whitehead  
Acting Headteacher



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Specialist Schools and Academies Trust

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